

Workplace Partnership Manager

To meet the growing need for wellbeing programs at organisations across Australia, we are seeking a passionate relationship manager and facilitator to support our workplace partnerships.

- **Full-time**
- **Working from Collingwood, VIC**
- **Occasional interstate travel**
- **Reporting to Head of Strategy and Development**

About TRP

[The Resilience Project](#) (TRP) purpose is to “inspire happiness and change lives”. We teach positive mental health strategies to help people become happier and more resilient.

Through education and workplace programs, podcasts, events, the TRP app and wellbeing journals we share the benefits of gratitude, empathy and mindfulness and simple ways to practise these to support positive mental health.

We have delivered programs to over 1,500 schools around the country and worked with many elite sporting teams, including the Australian cricket, netball and soccer teams, NRL and AFL clubs.

Life at TRP

At TRP, we are driven to have an impact through everything we do. We are guided by our values - **humble, inclusive, passionate, professional and curious** - and aim to bring positivity to work every day.

We have a **great team**. We genuinely care about each other, love a bit of friendly banter and are always willing to help.

We have **flexibility**. We look after each other and the people that are important to us. That's why we provide great flexibility to balance work and life.

We have **autonomy**. Our strong working relationships are centred around trust. We are outcomes driven, believe in our abilities and trust each other to deliver.

About the role

To meet the growing need for wellbeing programs in organisations across the country, we are seeking a motivated, enthusiastic and passionate individual to support the implementation of our workplace programs, drive ongoing partnership, and facilitate wellbeing workshops.

From small businesses to large corporates, this role provides a unique opportunity to help hundreds of organisations build a wellbeing culture and inspire thousands of employees to build sustainable wellbeing habits - within and outside of the workplace.

What will you be doing?

- **Presentations & Workshops** - Deliver and facilitate wellbeing workshops, in person and remotely, with employees at a variety of organisations.
- **Relationship Management** - Build strong relationships and provide ongoing support to key contacts at client organisations to maximise our partnership's impact.
- **Client Retention** - Onboard new client organisations and extend partnerships by aligning services with client needs and managing contract extensions.
- **Program Administration** - Set up new digital workplace programs, schedule meetings/events and maintain detailed records of client partnerships in our CRM system.

About You

We are looking for someone who shares the TRP values and is passionate about our purpose to “inspire happiness and change lives”.

You'll need to thrive in a fast-paced, dynamic environment, be driven to achieve outcomes, proactively lend a helping hand and bring a positive, can-do attitude to your work.

Our ideal candidate will also have:

- 5+ years of professional work experience - a workplace mental health/wellbeing role is a plus
- Engaging presentation/facilitation skills and an ability to adapt style for a range of organisations
- Excellent verbal, written, and interpersonal communication skills
- Motivation to achieve targets and manage competing priorities
- Ability to build and maintain great relationships with a diverse range of people
- Well-developed strategic thinking, problem solving and decision-making skills
- Proven ability to productively work autonomously or as part of a team
- Excellent administrative capacity and a willingness to roll-up sleeves
- Ability to travel to interstate locations on a monthly basis

Interested?

If this opportunity sounds like the right fit for you, please click on the following link to submit your application **before 9am, Wednesday 6th November**.

[Click here to apply](#)

If you have any specific questions about this opportunity, please contact Emma at emma@simplyhr.net.au.